

Item No	
Approval	x
Information	
Discussion	

Safeguarding Committee

Terms of Reference

Membership

Julie Richards - Principal & CEO (Chair)
 Jo Down – Assistant Principal Student Experience and Wellbeing (DSL and Vice Chair)
 Claire Godfrey - Deputy Principal
 Sally Smith – Safeguarding and Wellbeing Manager (Deputy DSL)
 Hannah Earl – Safeguarding Officer
 Lou Mycroft - Safeguarding Link Governor
 Craig Acaster – Assistant Principal, People and Culture
 Eric Hadley - Director of Facilities and Estates
 Michaela Greaves – Assistant Principal, Teaching, Learning, Quality Improvement
 Charlie Moss – Student Representative

In Attendance

Jake Wilshaw - Executive Assistant

Frequency of Meetings

The Committee will meet on a termly basis, three times a year.

Remit

To ensure as a minimum that the college fulfils its statutory Safeguarding requirements as outlined within Working Together to Safeguard Children, Keeping Children Safe in Education, and the Prevent Duty.

Treat information shared within the Safeguarding Committee with the strictest of confidence.

Drive forwards a vision for the business to exceed minimum requirements and excel in all areas of safeguarding practice and the Prevent Duty.

Quality check safeguarding related policies and procedures to ensure that they reflect the above requirements.

To receive updates from and guide the Designated Safeguarding Lead and deputies in all aspects related to safeguarding policy and practice, and ensuring that across the business strategies are in place to ensure that ALL staff take full responsibility for safeguarding of students and apprentices.

To receive updates from the Designated Safeguarding Lead around effective practice across the business in relation to the Prevent Duty, including evidencing a proactive approach to the teaching, learning and embedding of Fundamental British Values.

Review safeguarding referral data and ensure that responses to patterns, trends, and the local context within the safeguarding landscape, are driven forwards from a senior leadership level.

Quality check safeguarding audits and action plans, providing appropriate challenge in relation to areas for improvement.

Continually review staff development activity around safeguarding practice in order to equip the workforce with the confidence, awareness, attitudes and toolkits to enable a consistently proactive safeguarding culture.

Review Terms of Reference and membership on an annual basis.

Reporting

For Senior Managers and the Safeguarding Link Governor to ensure that an overview of the college safeguarding/Prevent Duty position is fed back as a standard agenda item to the wider Corporation membership.

Meeting duration: – 1.5 hours

Agenda Item	
1.	Apologies for Absence
2.	Minutes of the Previous Meeting: a) Safeguarding Board b) Action Log & Matters Arising
3.	Safeguarding Report
4.	Prevent Duty
5.	Security Incidents
6.	Quality of Education – Personal Development Curriculum
7.	Highly confidential items (Student representative to withdraw)
8.	Date of Next Meeting: