

TERMS OF REFERENCE: STANDARDS & PERFORMANCE COMMITTEE

1. Introduction

The Committee will report directly to the Corporation. Minutes of the meeting will be located on the Governor portal. The Head of Governance will ensure the effective minuting of all meetings.

2. Membership

Membership will include:

- The Principal/Chief Executive
- The Deputy Principal
- At least 3 other Board members (including the Committee Chair) nominated by the Governance & Search Committee
- A minimum of 1 student member studying further education
- A minimum of 1 student member undertaking higher level studies or an apprenticeship
- Up to 3 co-opted governor members appointed by the Governance & Search Committee from an employer/industry/education background.

Meetings may also include, at the discretion of the Chair and the Principal:

- Relevant members of the College Leadership Team
- Staff and students from areas of committee focus

The Governance & Search Committee will propose the Chair of the Committee for a term of 4 years or less, with the option of re-appointment in line with the Governor Recruitment & Reappointment Policy.

3. Terms of Reference

The Standards and Performance Committee will review the overall effectiveness, standards and performance of all provision delivered by the college and advise the Corporation as appropriate.

- To achieve this, the Committee will review outcomes for students and apprentices (including performance against strategic priorities and Key Performance Indicators, and comparisons against national benchmarks) across educational programmes for young people, adult learning programmes, apprenticeships and provision for students with high needs, with particular reference to the OFSTED framework:
 - Curriculum Teaching and Training
 - Achievement
 - Participation and Development
 - Safeguarding
 - Inclusion
 - Leadership and governance
 - Meeting skills needs

- Particular focus will be placed on the oversight of the areas for improvement identified by the latest inspection.
- The Committee will have a key focus on the progression and destination of students into employment in areas of economic growth and higher level skills.
- The Committee will annually review the quality and effectiveness of all programmes within higher-level skills and higher education.
- Specific attention will be paid to student, employer and stakeholder feedback.
- The Committee will review the college Self-Assessment Report (SAR), the proposed grades and Quality Improvement Plan (QIP) and submit a recommendation to the Corporation Board in December of each year, following external validation.
- To review its terms of reference biennially.
- To produce an annual report for the Corporation, summarising the committee's activities relating to the financial year under review including:
 - A summary of the work undertaken by the committee during the year
 - Any significant issues arising up to the date of preparation of the report
 - The committee's view of its own effectiveness and how it has fulfilled its terms of reference

4. Quorum

A quorum shall consist of 4 members of the Committee (the number of external members must be greater than staff/student members).

5. Frequency of Meetings

The Standards & Performance Committee will meet at least 3 times per year on a termly basis.