

Attendees

Board Members

Beej Kaczmarczyk (Chair), Lou Mycroft (Vice Chair), Chantal Brown, John Croot, Peter Dewhurst, Howard Freeman, Stuart Lindeman, Jill Mannion-Brunt, Sue Martin-Standley, Leigh McKenzie (Absent from: 1, 2, 3, 4, 5, 6), Lee Needham (Staff Governor (Curriculum)), Julie Richards (Principal & CEO), Bobby Turner (Student Governor), Mark Fitzclark (Apprentice Governor)

Absent: Nicola Beldham (Staff Governor (Support)), Jason Evans, Kirstie Cashmore, Jan Hemper

In Attendance

Craig Acaster (AP People & Culture), Jo Down (AP Student Experience & Wellbeing), Claire Godfrey (Deputy Principal), Michaela Greaves (AP Teaching, Learning & Quality Improvement), Tom Kidsley (AP Finance, IT & Estates), Jessica Shore (Head of Governance)

Absent: Gavin Varley (AP Engineering & Construction)

Meeting Minutes

1. Declaration of Interest

Members were reminded of the need to disclose an interest in any item of business to be considered at the meeting. No declarations were made.

2. Minutes of the Previous Meeting & Matters Arising

The Part 1 minutes of the previous Corporation Board meeting held 18.12.24 were reviewed and agreed as a true and accurate record. The review of confidential minutes is recorded under Part 2.

The action log was reviewed and there were no matters arising. Previous actions were updated and either marked as complete or carried forward as appropriate. (*Refer to Corporation Action Log – 2.4.25*)

Resolution: The Board **approved** the non-confidential minutes (Part 1) of the previous meetings.

3. Strategic Focus - Ambassadorial Training & Being Loudly Brilliant

J Richards / M Greaves

Governors were issued with branded governor 'toolkits' to use in their ambassador capacity on behalf of the Chesterfield College Group. In addition to various corporate merchandise, the kits included a welcome pack containing a copy of the strategic plan and details of the Workload Transformation Group and Being Loudly Brilliant transformation projects.

The importance of governors and student governors actively participating in community engagement was highlighted, and as part of the Board's drive to enhance stakeholder engagement, governors were encouraged to engage as much as possible and report back on all activities to the Board. The purpose of the new kit is to ensure that governors are well-informed and can effectively communicate the College's offer, initiatives and achievements.

The Vice Chair (LMY) shared some tips with the Board regarding the use of LinkedIn to promote the College, including commenting on the College's posts at least once per month, using the hashtag #BeingLoudlyBrilliant and connecting with event speakers to build an influential list of contacts.

Being Loudly Brilliant

The Assistant Principal Teaching, Learning & Quality Improvement (MG) provided an overview of the Being Loudly Brilliant transformation projects, which are aimed at driving momentum and change in culture and mindset within the College; with a focus on engaging staff and students as change makers. The projects are designed to involve everyone in the college community, ensuring that transformation is a collaborative effort.

The Board were informed of the following projects:

Staff Induction - Aspiring leaders are working on improving staff induction to enhance retention. Initial reviews and consultations have been conducted, and plans are in place to model a unified induction plan. The induction program aims to provide comprehensive support to new staff members, helping them integrate smoothly into the college environment. The involvement of Aspiring Leaders in this process is seen as a valuable opportunity for leadership development.

Job Opportunities for Students - The College has successfully bid for Trailblazer income to support recruitment services for apprentices. Plans are in place to use the funds for a pop-up shop offering various support services for 18 to 21 year-olds. This initiative aims to provide tailored support to young individuals, helping them transition into employment or further education. The project is part of a broader government policy to tackle economic inactivity among young people. The project will include career workshops, mini skills workshops, and recruitment services, providing a comprehensive support system for young individuals. The College will lead the project in collaboration with Derby and Burton and South Derbyshire College, with expected funding between £700k-£1m from a £5m pot allocated by EMCA.

Parent and School Engagement - Initiatives to improve parent engagement and collaboration with schools were discussed. Plans to set up a parent association and enhance parent-teacher interactions were also highlighted. The goal is to ensure that parents are actively involved in their children's education and that there is a seamless transition from school to college. The College is also looking to strengthen its relationships with local schools to support student success.

Volunteering and Green Skills Projects - The focus is on growing a volunteering community and integrating green skills into student development and the curriculum. Employer forums and sponsorships are being sought to support classroom and new build projects. These initiatives aim to provide students with valuable skills and experiences that enhance their employability and contribute to sustainability efforts. The College is also looking to recognise and celebrate the contributions of volunteers.

Digital Promotions - There is an emphasis on improving digital literacy among staff and students. The College is also working on improving its digital infrastructure and promoting the use of digital tools for teaching and learning. The introduction of a customer relationship management (CRM) system is expected to be a game changer in how the College communicates with its stakeholders.

Competitions - A competition strategy has been launched to enhance student engagement and skills development, as part of the curriculum and Being Loudly Brilliant, featuring collaborations with World Skills and other colleges. The College is aiming towards the Outstanding element for Personal Development under the inspection framework.

The Principal (JR) informed the Board that the College had recently won three awards: Tutor of the Year for AAT, Specialist Training Provider of the Year for apprenticeships and work with employers, and the Pathway students won the Young Enterprise Award for Derbyshire for their creative streetwear brand (DIS+vantage) which promotes the advantages of neurodiversity.

On behalf of the Board, the Chair conveyed thanks and congratulations to the winners and all those who took part.

Awards and Celebrations - The recognition of staff and student achievements through various awards and celebrations will be developed as part of a new programme, with staff awards extended to 3 times per year. The College aims to celebrate the hard work and successes of its community, fostering a sense of pride and motivation among staff and students. Plans for end-of-year celebrations and graduation enhancements were highlighted. Details of these events will be shared with the Board and attendance is very much welcomed.

College Visibility - The College is developing plans to increase its visibility at every entrance and exit to Chesterfield, as well as other potential locations across the town. The Board discussed the potential of a hub in the town centre.

Action: JR to email H Bowen re the potential of utilising the unoccupied noticeboard located outside of the Town Hall.

Regular updates on the progress of these projects will be reported to the Board.

Resolution: The Board **received** the governor toolkits and **noted** the Being Loudly Brilliant update.

4. Student & Apprentice Governor Report

B Turner / M Fitzpatrick

The Student Governor (BT) and Apprentice Governor (MF) presented the Student & Apprentice Governor Report.

Following the success of the Strategic Plan consultation last year, student and apprentice representatives supported the Loudly Brilliant Transformation project leads to host a consultation event in the Heartspace, which took place 26/3/25. BT provided positive feedback on the event, highlighting strong staff and student interaction and engagement. MF reported that the event was successful and noted some of the concerns that had been raised by students with regard to the proposed cashless initiative.

JD advised that one of the consultation stands was for the personal development curriculum, to gather feedback from different cohorts of students and apprentices to ensure that the curriculum is engaging and relevant. The proposed topics were well-received and feedback will be utilised to determine the way in which it is delivered.

Governor JB, who was in attendance at the event, reported that she was particularly impressed by the focus on inclusion, noting that this came across on every stand and there was with a significant presence of students with learning difficulties and disabilities, which was well-received and appreciated.

It is recognised that a large cohort of apprentices are unable to take part in consultation activities on site. MF advised that all project leads were asked to consider how they will adapt their consultation activity to engage apprentices online in the relevant topics and following the event, he will work with the project leads to support this activity and to review the feedback from the online consultation. An overview of key themes will be presented back to the Board at the next meeting. The Board expressed their desire to be kept up-to-date on the personal development programme.

Plans are underway to link up with other colleges through the National Association for Managers of Student Services (NANS) network and other contacts to discuss positive college environments and student union challenges.

Resolution: The Board **received** and **noted** the contents of the Student & Apprentice Governor Report.

5. Finance & Corporate Services Report

T Kidsley

The Assistant Principal Finance, IT & Estates (TK) presented the Finance & Corporate Services Report and the following key items. It was noted that the report was scrutinised by the Finance & Corporate Services Committee on 19/3/25.

5.1. Management Accounts – Period 6

At Period 6, the College is ahead of its financial targets, with a surplus of £571k. This positive performance is largely due to significant achievements in apprenticeship and adult education income, with apprenticeships being £480k ahead of plan. The forecasted education EBITDA for the year is c.£2.5m, which is a substantial increase compared to £1.6m last year.

Key financial movements include crystallised apprenticeship income at £100k, with a potential upside of £200- 300k. The College has renegotiated its banking terms, resulting in an additional £72k in interest income.

Furthermore, the employer contribution rate for the Local Government Pension Scheme (LGPS) has been reduced from 21.5% to 17.3%, saving £158k this year and £500k annually. In-year growth funding has also been confirmed at £549k. Despite these positive movements, there are some downward financial impacts. These include additional roles due to increased student numbers, an increase in Employer's National Insurance impacting costs by £140k, and costs associated with the National Minimum Wage increase and subcontracting.

The College's cashflow is strong, with unrestricted cash forecasted at £4.1m and 45 cash days. This indicates a healthy financial position, allowing the College to maintain resilience in light of expected demographic changes in 2029-2030.

Looking ahead, the indicative allocation for next year suggests an additional £2.7m income from 16-18 study programs. This could result in a potential education EBITDA of £3m next year, indicating outstanding financial health.

Resolution: The Board **approved** the Period 6 Management Accounts, as recommended by the F&CS Committee.

5.2. Key Risks – Finance

An overview of the key financial risks, opportunities and mitigations was provided.

The College is currently in a strong financial position, supported by confirmed growth funding, increased apprenticeship income, and significant savings from reduced pension contributions. Additional capital funding and projected income growth from rising student numbers further strengthen the outlook. However, the College faces some financial risks, including rising non-pay and agency staffing costs, increased employer National Insurance contributions, and ongoing challenges in recruiting and retaining qualified staff. Future demographic shifts and uncertainties in government funding policies also present longer-term risks that the College is actively monitoring and planning for.

Future plans include awaiting details on additional funding for the Employer's National Insurance increase and a £600m investment in construction-related skills. The College has the potential to bid for £10m as a technical excellence college. Additionally, £50m has been announced to address staff recruitment and retention issues.

CH: The Board queried the College's approach to reducing its carbon footprint and increasing the use of renewable energy

sources, particularly in light of rising utility costs and the importance of environmental sustainability. TK confirmed that the College currently uses fossil fuel-based heating systems, including recently installed boilers with significant remaining lifespan, which limits immediate transition to renewables. Solar panels are already installed on East Block 1, and the new build will include both solar panels and ground source heat pumps. The College is prioritising energy efficiency through improved insulation and double glazing, with recent upgrades in South Block and further plans under review. A 3-year fixed utility contract is in place, providing cost stability and time to plan for a phased transition to more sustainable energy solutions.

The Sustainability Committee continues to explore long-term strategies, including retrofitting and dynamic energy pricing models, in collaboration with sector partners. The Board commended the proactive steps being taken and requested that sustainability considerations remain a standing item in future capital planning discussions to ensure they are effectively embedded.

CH: In relation to staff turnover and prolonged vacancies, the Board queried the impact on College operations and budget performance. JR advised that whilst vacancies have had a favourable short-term impact on the budget, they have created operational pressures in key curriculum areas, particularly in Maths, English, and trade subjects. Recruitment remains challenging, especially where industry salaries significantly exceed FE sector pay, making it difficult to attract and retain qualified staff. The College is actively reviewing staffing structures and pinch points, and is considering the use of market supplements and teacher retention initiatives to address critical shortages. The issue of staff recruitment and retention is currently the highest-rated risk on the College's Risk Register and is being reviewed in detail by the Audit Committee through a scheduled deep dive. A strategic approach to "growing our own" talent is being developed, including internal progression pathways and support for staff to gain teaching qualifications; the Board agreed that this would be an interesting KPI. CA advised that staff turnover has shown signs of improvement, with a reduction in annual turnover rates and positive feedback from recent retention initiatives, including cost-of-living awards and internal development roles. The Board acknowledged the challenges and commended the proactive measures being taken. It was agreed that staff recruitment and retention should remain a strategic priority, with regular updates to be provided through the Audit Committee and HR reporting.

Action: SMT to consider adding 'Grow Your Own' as a KPI.

5.3. Transformation Fund and Capital Funding Update

The Board were provided with a visual overview of developments. The new build project is progressing ahead of schedule, currently 41 days ahead of the planned timeline. There are no reported issues along the critical path, and major procurement packages have been completed. The build includes sustainability features such as solar panels and ground source heat pumps. Clerks of Works from EDGE and CPW have been appointed to ensure quality assurance and adherence to design specifications.

The business case proposal to retain and refurbish North Block 1, instead of demolition, is still awaiting decision from the DfE. The Board will be notified as soon as a response is received, which is expected to be around mid-April.

The South Block conversion is nearing completion, with a minor delay extending into early April. The refurbishment includes the creation of a centralised business services hub, housing Finance, HR, MIS, and Compliance teams.

The South Block staircase has been completed ahead of schedule and a new car park barrier system has been installed at the East Car Park to improve access control.

Renovation of the first-floor commercial zone is underway, including the transformation of classrooms into a training salon for hair and beauty. The possibility of relocating commercial services to the town centre was discussed, however, it was noted that previous student feedback had indicated a preference to remain on the main campus. The importance of maintaining flexibility in light of a projected decline in the 16-18 demographic by 2029/30 was acknowledged.

The Board noted the progress and commended the project team for their effective management.

5.4. Bad Debt Write-Off

TK presented 3 requests for bad debt write-offs, providing an overview of each case, as detailed within the paper.

In all cases, the Board acknowledged the low probability of recovering the debts and approved the write-offs. TK reassured the Board that improvements have been made to internal processes and documentation to prevent similar issues in the future.

Resolution: The Board **approved** the bad debt write-off requests totaling £17,204.17.

Resolution: The Board **received** and **noted** the contents of the Finance & Corporate Services Report.

6. Performance Report

C Godfrey

The Deputy Principal (CG) presented the Performance Report, which in addition to the key focus items below, also included an

update on Equality, Diversity & Inclusion and the key Performance Risks. It was noted that the full report (which was linked) and data had been scrutinised by the Standards & Performance Committee (SPC) on 18/3/25, including the review of in-year performance of all provision types in comparison to the same point last year. The Chair of SPC (LMy) confirmed that the Committee agreed the data was positive and the details within the report gave full assurance that leaders and managers were aware of the areas of concern and that appropriate actions were being taken. The Committee had also provided positive feedback regarding English and maths attendance, which was much higher than two other colleges that were shared as examples at the meeting. The curriculum section in the full report shared the exciting developments being carried out to enhance the curriculum offer and the learning experience for all our students and apprentices.

6.1. Performance Data

The Board received an update on the College's performance data, with a focus on attendance, retention, and predicted achievement rates across curriculum areas. It was reported that overall attendance remains strong, with improvements noted in English, Maths, and 19+ provision compared to the previous year. Vocational attendance was slightly lower, though this was attributed to changes in the marking system post-COVID, making year-on-year comparisons less direct. Retention rates are ahead of both last year and national averages, with 12 out of 13 curriculum areas exceeding key performance indicators (KPIs) across all age groups. For 16-18 learners, 10 out of 13 areas are above KPI, and 18 out of 21 areas are performing well overall.

The Board was pleased to note significant improvements in ESOL, an area previously identified as a concern. Attendance has increased by 7% and retention has also improved. While some small cohorts remain slightly below KPI, the overall trend is positive.

Apprenticeship performance was highlighted as particularly strong. Attendance and retention are both high, and the first predicted achievement exercise indicates a college-wide achievement rate of 68.1%, with the Derby campus achieving 78.6%. These figures are well above the most recently published national average of 62.3%, and the Board expressed optimism that final outcomes may exceed 70%.

The report also addressed national achievement rate trends. While Chesterfield College has improved its 16–18 achievement rate by 2.6% over three years to 81.8%, the national average has also risen to 83.4%, leaving a small gap of 1.6%. The 19+ achievement rate remains below the national average, largely due to the college's focus on longer, more substantial qualifications, in contrast to other providers offering shorter, high-pass rate courses. The Board acknowledged this context and supported the college's commitment to quality and meaningful learning.

The Board expressed appreciation for the improvements achieved. It was agreed that performance monitoring would remain a standing agenda item, with a particular focus on adult achievement rates and the impact of curriculum changes.

Action: CG to share full detail with Board re Performance against 23/24 national averages (including average GLH).

6.2. Maths & English Strategy

In terms of English and Maths, the devolved delivery model is showing early signs of success, with improved attendance, notably among adult learners (19+) which is particularly strong. The outcomes of the November re-sit examinations demonstrated measurable improvement, suggesting that recent strategic interventions are beginning to yield positive results. Feedback from learners has been largely positive, indicating that the approach is both relevant and effective.

However, some challenges persist. Recruitment and retention of qualified staff in English and Maths remain difficult, with ongoing issues related to staff sickness and turnover. Additionally, there is evidence of learner stagnation and some resistance among staff, likely due to the pressures of limited replacement capacity.

To address these concerns and as part of the College's ongoing strategy to improve outcomes in English and Maths, a new leadership role has been introduced. The Maths & English Leader will play a central role in driving forward the quality and consistency of delivery across the curriculum. The role is intended to provide strategic oversight and drive further improvements in teaching and learning outcomes.

The Board acknowledged the encouraging progress in English and Maths, particularly in terms of attendance and retention. Members recognised the staffing challenges and endorsed the strategic direction being taken. Continued monitoring and targeted support were agreed as essential to sustaining and building upon current improvements.

6.3. Key Risks - Performance

An overview of the key performance risks was provided within the report.

6.4. Equality, Diversity & Inclusion

An Equality, Diversity and Inclusion update was provided within the report.

7. Corporate Report

J Richards

The Principal (JR) presented the Corporate Report, which in addition to the key areas discussed below, included an update on the National Picture (including Government Policy & Legislation), Strategic Relationships & Events, People & culture, Health & Safety, in-year KPI progress and Corporate key risks.

7.1. External Update

The Board received a detailed update on recent funding developments. The College has been awarded approximately £549k in in-year growth funding. This allocation represents only two-thirds of what would typically be expected under a fully funded growth model. The shortfall is attributed to the DfE's underestimation of increased student numbers nationally, despite known demographic trends.

In addition, the College has been notified of a 3.78% increase in the 16-18 funding rate for the next academic year. This uplift is expected to generate an additional £2.7m in income, primarily due to the growth in student enrolments. The uplift for T-Level qualifications has not yet been confirmed. The College is planning cautiously, as T-Level enrolments remain below national targets and are subject to in-year clawback if recruitment projections are not met.

The Board was also informed that £1.3m in conditional capital funding has been confirmed, to be spent by March 2028. This funding will support improvements to the College estate, and discussions are ongoing regarding how it will be integrated into the broader capital investment strategy.

Further updates included the anticipated 85% government contribution towards increased employer National Insurance costs, with the College expected to absorb the remaining 15%. This funding will be backdated to April but will not be received until September, creating a short-term budgetary pressure.

The College is also considering a bid for a share of a new £600m national investment in construction-related skills, which includes the establishment of 10 Technical Excellence Colleges. Concerns were raised about the potential for regional imbalance if only one provider per region is selected.

Finally, a £50m fund has been announced to support staff recruitment and retention across the FE sector. While details are pending, the College anticipates receiving a portion of this funding and is exploring how it might be used to support workforce development.

Due to the volume and timing of announcements, the College will adopt a cautious approach to financial and curriculum planning, incorporating contingencies to manage uncertainty. The F&CS Committee have agreed an interim report for members once curriculum planning is complete and SMT have agreed each budget line on a worst-case scenario with contingencies in place. The Board acknowledged the complexity and uncertainty of the current funding environment and commended the leadership team for their prudent and strategic financial planning.

7.2. Security Update

The Board received an update on the College's enhanced security measures, which have been developed in consultation with key stakeholders, including the Health and Safety Team, ICT, and external advisors from Derbyshire Counter Terrorism Police.

A new lockdown procedure has been introduced to respond to potential high-risk incidents, such as a marauding attack. The procedure involves sending a concise emergency text message to all staff, instructing them to adopt the "Run, Hide, Tell" protocol. This approach has been formally endorsed by Derbyshire Police and is supported by internal training and communication, including a video briefing from the Principal to ensure clarity and prevent misinterpretation. To support this system, staff mobile numbers are being collected and updated regularly, with 87% of staff having already submitted their contact details. Weekly reports are being generated to maintain accuracy and coverage.

In addition, the College has implemented a new access control policy. All main entrances are now locked and accessible only via staff or student ID cards from 9am onwards. This measure is designed to prevent unauthorised access during the day and enhance the overall safety of the campus.

The Board was also informed of the establishment of a Safety and Security Working Group, which is reviewing a range of potential threats and refining existing protocols. The group is working closely with Derbyshire Police to ensure that training and procedures remain robust and up to date. Discussion around the College's draft Knife Policy was held, which JR advised she felt was important in light of recent events.

The Board welcomed the proactive steps taken to strengthen campus security and endorsed the continued development of safety measures to protect students, staff, and visitors.

7.3. Health & Safety

An update from the Health & Safety Committee was included within the report, including agreed actions, statutory audits and reports, mandatory training and key performance indicators.

7.4. Key Risks - Corporate (s)

An overview of the key corporate risks was provided within the report.

Resolution: The Board **received** and **noted** the contents of the Corporate Report.

8. Governance Report

J Shore

The Head of Governance (JS) presented the Governance Report which, in addition to the key items highlighted for information and/or discussion, included a standing item update for meeting attendance, ratified committee minutes and policies approved at committee-level. Information was also provided in relation to stakeholder engagement events.

The Board were advised that no written resolutions or Chair's action on its behalf had been taken since the previous meeting.

8.1. Governor Recruitment

The Board were informed of the following appointment approved at the relevant committee level, as recommended by the Governance & Search Committee.

- R Morris - Co-opted Governor - Finance & Corporate Services Committee (Approved 13.2.25)

There is still 1 remaining vacancy on the Finance & Corporate Services Committee. Board members were invited to express their interest in joining or to put forward any recommendations for suitable candidates, for consideration by the Governance & Search Committee.

Action: Governors to consider the vacant position on the F&CS Committee and discuss with the HoG if interested in joining or to share a candidate recommendation.

8.2. Governance Quality Improvement Plan 24/25 - Spring Progress Review

The updated Governance Quality Improvement Plan (GQIP) for 2024/25 was shared with the Board for review and updated against the actions and associated RAG ratings.

It was noted that good progress had been made, with the majority of actions now BRAG rated as green. Those that are still amber have plans in place to be actioned by the end of the year, as detailed within the GQIP. There is just 1 remaining red item to 'Develop impact assessment and feedback to the Board on outcomes'; this will be implemented as part of the Stakeholder Engagement Plan review at the July Board meeting.

The final version of the year-end GQIP will be reviewed as part of the governance self-assessment process for 2024/25.

Resolution: The Board **noted** the updates and **agreed** with the proposed RAG ratings, as part of the Spring Term review of the Governance Quality Improvement Plan for 2024/25.

8.3. Link Governor Engagement

The new Link Governor Scheme for 2025/26 is working effectively. Governors in attendance at the latest Spring Term visit on 6/2/25 reviewed and discussed the 'Being Loudly Brilliant' Transformation Project and visited the following individual areas: 19+ Adult, 16-18 Vocational, Construction & Built Environment, SEND & Pathways and Apprenticeships. Governors shared extremely positive feedback, with the conversations held described as "challenging, diverse, joyful and from a place of shared values". Several best practice and networking recommendations were shared to support the College, including the College subsequently signing up to the Peak District's Sustainability Summit on 28/3/25.

A new form has been produced for governors to provide written feedback following their visits and will be circulated by the HoG after each session. Written feedback from the last visit was shared with the Board via the portal.

For future years, it has been agreed that the termly sessions will be held on different days of the week to not only better support governor availability and attendance but to ensure that different areas can be experienced across the curriculum timetable.

Lead Governors

The HoG advised that role descriptions have been produced for each of the Lead Governor roles and are available to view on the portal.

8.4. Mandatory Training Completion

The HoG provided an update on governor completions for the annual Safeguarding & Prevent Training.

The Chair (BK) reminded the Board that this training was mandatory for all governors and stressed the importance of full compliance.

Action: All outstanding governors to complete the mandatory Safeguarding and Prevent training by the extended deadline of 4/4/25.

Due to the issues faced following the move to the online training platform (TES) for this academic year, the HoG will discuss the training format for the next academic year with the Principal and AP Student Experience & Wellbeing (Designated Safeguarding Lead), with the possibility that governor training will revert back to an in-house training session at the start of term. The session will be recorded for those who can't attend the live session and for the benefit of any in-year governor appointments.

Action: Governors to share any preferences regarding the training format for 2024/25 with the HoG for consideration.

Resolution: The Board **received** and **noted** the contents of the Governance Report.

9. Statutory Reporting

Lead Governor Reports for Safeguarding, Health & Safety, Equality Diversity & Inclusion, SEND and Green Skills were shared with the Board within the meeting pack. The HoG also reminded governors that all Link Governor and Lead Governor feedback is shared on the portal.

The Board received a verbal update from LMy, Link Governor for Green Skills and Safeguarding, regarding the Green Skills Working Group and Workload Transformation Group.

Resolution: The Board **received** the Lead Governor Reports and **noted** the Statutory Reporting updates.

10. Confidential Minutes of the Previous Meeting

Principal, Senior Managers, Staff & Student Governors withdrew from the meeting.

The Part 2 Confidential minutes of the previous Corporation Board meeting held 18.12.24 were reviewed and agreed as a true and accurate record.

Resolution: The Board **approved** the Part 2 Confidential minutes of the previous meeting.

11. Date of Next Meeting - 21 May 2025